



DATE: April 2021

JOB TITLE: Archery Specialist
REPORTS TO: Director of Operations
STATUS: Seasonal

Length of Position:

- Orientation
 - Sunday, June 13th- 4 hours
 - Wednesday, June 23rd
 - Thursday, June 24th
- Camp dates
 - June 28th to August 13th

Qualifications

- Experience at summer camp or similar environment preferred
- High School diploma or equivalent required; college credits and formal or informal outdoor education preferred.
- Minimum of two years of experience working with youth, specifically in the area of teaching archery
- Willingness to follow / give directions and work as a team member
- Certified archery instructor or willingness to take a course to be certified
- Strong leadership and organization skills
- Willingness to work as a part of a team
- Willingness to ask for assistance when needed or desired

Responsibilities:

- Develop seven-week curriculum where campers learn how to use the archery equipment and develop their skills.
- Supervise, participate and administer archery activities for children in grades 3rd and above
- Supervising organization, cleaning, and sanitizing of archery equipment.
- Work cooperatively with camp leadership, counselors and other departments.
- Perform specific scheduled assignments, including carpool, special events, and others.
- Keep immediate supervisor informed daily of any concerns or problems concerning campers and facilities.
- Be a consistent role model for campers.
- Ensure that facility is kept clean and safe, so that children are in a safe and comfortable environment.
- Ensure that campers know and follow safety procedures during camp programs.
- Attend pre-camp staff training as well as weekly specialist meetings