



DATE: April 2021

JOB TITLE: Head of Ropes
REPORTS TO: Specialist Head
STATUS: Seasonal

SUMMARY:

Length of Position:

- June 21, 2021 - August 13, 2021- approx. hours 8:30-4:30pm

Pre-Camp Duties

1. Attend certification trainings
 - a. June 8-10th; 8:30-4:30pm (Ropes Course Training)
 - b. 4 hours of low ropes training week before June 21st
2. Clock at least 6 hours of approved hours
 - a. Opportunities provided during the week of June 11-21st
3. Camp Orientation/Pre-Camp Ropes Training
 - a. June 14th -18st
 - b. Virtual training provided by mid-May

QUALIFICATIONS:

1. Applicant must be 18 years of age or older (preference given to those 21 and over).
2. ACCT certification (or equivalent documented experience)
3. Experience managing a low and high ropes course program and rock climbing program.
4. Must be present for all Ropes Course Facilitation trainings (dates stated above).
5. Mental and Emotional maturity to create positive atmosphere for personal experience and growth of participants.
6. Physical ability to perform all duties on the course and to actively assist participants in need.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

ROPES

1. Facilitate high and low ropes challenge courses using approved course methods.
2. Inventory and maintain equipment before and after each event.
 - Manage Zipline and Ropes Course Facilitation Binder
 - Safety procedures
 - Logs
3. Store equipment properly.
 - Identify, develop plan and oversee storage of equipment.

4. Review ropes facilitation techniques regularly during the season.
5. Review and practice take-down and emergency procedures regularly.
6. Judge weather and course conditions appropriately to ensure safety of participants.
7. Safeguard course use with vigilant inspection of all equipment, procedures, facilitators, and participants.
8. Relay program rules to participants in a positive manner.
9. Work as a team with co-facilitators and visiting teachers.
10. Serve as a positive role model to students and other instructors and participants.
11. Be physically, mentally, and emotionally present during events.
12. Any other duties assigned by the J Day Camp Director.
 - i.e. Carpool duties, special events (during camp), etc.
13. Create Schedule for staffing Zipline and Ropes
14. Develop curriculum for low/high ropes to use during 2021 Camp Season
 - a. Age Appropriate
 - b. Follows sequencing
 - c. Integrates Jewish Values
15. Supervise zipline/ropes course staff
 - d. Roles/responsibilities of each staff member
 - e. Set-up/Clean-up

WORK ENVIROMENT:

The work environment is usually fast paced. This job requires high energy and interaction with staff as well as with members, other agency staff, community leaders, and outside partners, vendors, others.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is regularly required to **use hands to handle, or feel objects, tools, or controls and talk or hear. The employee is frequently required to sit and reach with hands and arms.**

The employee must occasionally lift and/or move up to 25 pounds.

This job description is not intended to be all-inclusive, and incumbent will also perform other reasonably related business duties as assigned by supervisor or other management as required. The JCC reserves the right to revise or change job duties as the needs arise. This job description does not constitute a written or implied contract of employment.